

Friends of the Earth is hiring a Global Citizenship Education and Outreach Officer

Closing date: 1 April 2024 midnight

Are you passionate about empowering people and communities through education and activism to take informed action on climate justice? Then this might be a job for you!

About the organization

Friends of the Earth Ireland is a community at the heart of a growing movement for a just world with zero pollution. We are part of Friends of the Earth International - the world's largest grassroots environmental justice network. Here in Ireland, we work closely with Stop Climate Chaos - the civil society coalition campaigning to ensure Ireland does its fair share to tackle the causes and consequences of climate change.

Our mission is to campaign and build movement power to bring about the system change we need for a just world where people and nature thrive. We work collaboratively to advance the organization's mission, vision, and values.

About the role

Friends of the Earth Ireland is recruiting a Global Citizenship Education and Outreach Officer as part of our Movement Building Circle.

Our Education and Training Programme directly relates to our organisational goals of building movement power (Goal 1), cultivating our community (Goal 3) as well as indirectly supporting and advancing our work to drive policy change (Goal 2) - through the actions that are taken as a result of our educational interventions, activism support and network development initiatives, training, and capacity building.

This role is central to advancing the following strategic objective under our building movement power goal:

To be a central and trusted hub for training and capacity building for individuals and groups who identify as being part of the movement for social justice and environmental sustainability. Our role is to train, mentor, promote reflection and develop increasing levels of ownership and leadership.

You will have a particular focus on the delivery of key components of our current Irish Aid project entitled "Collaborating to help build an inclusive and diverse movement with the knowledge and skills to be active global citizens committed to a fairer and more sustainable future for all" - as well as strengthening the pathways of engagement for our network of activists and groups for our key campaigns.

You will report to Friends of the Earth's Head of Movement Building and will also liaise closely with our key campaign leads.

Purpose of the role

To educate and empower young people, adults, communities and our growing and diverse national network of climate action groups and activists to engage and take informed action on environmental and social justice issues through our campaigning work. This will be achieved through the delivery of key global justice educational activities and strengthening and supporting the pathways for activists and groups in our network to engage and take informed action with our key campaigns.

Responsibilities

Education and Training	<ul style="list-style-type: none"> • To generate and facilitate global citizenship education (GCE) training events and informal education activities as part of our Irish Aid project - including communications with activists, arranging logistics (online and/ or in-person); • To develop GCE materials and resources for different audience's campaign engagement for our network of activists, supporters, and groups in collaboration with movement building, campaign leads and communication circles; • To implement the Monitoring and Evaluation framework to be used with the project and fulfil all reporting duties as required. • To fulfil the relevant funding reports and applications as needed. • To work collaboratively with the Movement Building circle to integrate the Irish Aid project with our wider education and activism programme areas of work. • Work with colleagues and activists to ensure training on values, knowledge and skills of Global Citizenship is deepened across the organisation. • To participate in relevant Dev Ed sector forums and training to ensure that FoE remain strong in our membership and implementation of the IDEA CODE of good practice.
Campaign engagement and building capacity of our network	<ul style="list-style-type: none"> • To work with colleagues to identify educational and training needs for our local climate action groups/ activists to strengthen local grassroots campaign engagement and capacity; • Work as part of the Movement Building Circle to identify new ways of increasing participation and strengthening engagement.
General	<ul style="list-style-type: none"> • To support relevant activities of key projects through facilitation, participation at meetings, disseminating information and opportunities for engagement with our network etc; • To work with our communications circle to promote and communicate stories and outcomes from our educational and training programme; • To carry out any other responsibilities and duties in other aspects of Friends of the Earth's Education and Training Programme and Activism Support work as may reasonably be requested by your manager.

About you

Essential skills or experience:

- Demonstrated interest in social, global and environmental justice;



- At least 2 years' experience working in a similar role with a particular focus on developing and delivering global citizenship / development education activities;
- Experience of delivering programmes of learning, including an awareness of workshop/ training planning and preparation, engaging with active learning methodologies and impact assessment;
- Experience in facilitation (both online and in-person);
- Experience of educational/ campaign resource creation;
- Experience of project management including monitoring, evaluating and learning processes;
- Experience in using digital platforms for online collaboration (for example: Google suite, Dropbox, Slack, Click Up, Zoom Meeting/ Webinar etc).

Desirable skills or experience:

- Experience with Irish Aid reporting and application processes.
- Experience of working with diverse communities (socio-economic backgrounds, race, ethnicity, gender, paid / unpaid), including geographically dispersed;
- Demonstrated written communications skills (e.g. education/ campaign guides, training guides etc);
- Experience of working with youth activists (18-30) or youth groups;
- Experience of working with older people;
- Experience participating in or working as part of civil society coalitions or networks;
- Understanding of the Irish political landscape;
- Understanding of current climate and environmental issues;
- Experience of public communications (e.g. media appearances, articles, speeches, social media).

Personal attributes and competencies:

- Commitment to the mission, vision and values of Friends of the Earth
- Ability to work with a diversity of people, communities, ethnicities and cultures
- Ability to work on multiple projects and tasks at one time – and prioritise
- Ability to use initiative, think creatively and work independently
- Excellent time management and prioritisation skills
- High level of written and oral communications skills
- Familiarity with online productivity and collaboration platforms (such as: MS Office, Dropbox, Slack, Click Up, Salesforce, Zoom etc).

Statement on Solidarity, Participation, and Inclusion

A commitment to solidarity, participation and inclusion is one of the fundamental values of Friends of the Earth. We therefore endeavour to ensure that everyone, particularly marginalised and disadvantaged groups who might be affected by policy are considered and included in the conversation. We acknowledge our privilege as people working in an NGO and understand the fact that there may be barriers to participation. We strive to expand and diversify civic engagement, by creating spaces for everybody to participate and be included in activism and political change.

As part of this commitment to the values of solidarity, participation and inclusion we strongly encourage applications from those who have been under-represented in the environmental movement, for example: people of colour, LGBTQIA+ people, those seeking asylum or with refugee status, people with a disability, members of the Travelling community or from any other ethnic minority group.

Terms and Conditions

Conditions are according to Irish legislation including the legal ability to live and work in Ireland. Friends of the Earth Ireland adheres to Irish law that prohibits discrimination on basis of age, sexual orientation, marital status, birth, fortune, religious, philosophical or political beliefs, language, present or future state of health, disability, physical or genetic characteristics, sex, pregnancy, childbirth, maternity, change of sex, nationality, alleged race, skin colour, ancestry, national, ethnic or social origin.

The working language in Friends of the Earth Ireland is English, but applicants are not required to be native speakers.

Contract duration: This post will be a one-year contract with the possibility of extension, subject to funding. There is a three-month probationary period.

Hours per week: This is a full-time post (35 hours per week). There is a possibility the organization would consider a proposal from the successful candidate to work 4.5 days a week or an absolute minimum of 4 days a week. This role requires flexible working hours including evenings and weekends (when our volunteers and groups are available).

Location: The position is based in our office in Mount Street Upper in Dublin 2, however in practice we are continuing to facilitate working from home (hybrid/ blended working) where appropriate. For this to be supported a strong internet connection will be required. Given the nature of the role, the post holder will need to be available to be in Dublin frequently and sometimes at short notice. The candidate will also occasionally be required to travel within Ireland and abroad.

Annual Leave: Full-time employees get 25 days paid annual leave a year. For part-time employee's annual leave entitlement is calculated on a pro-rata basis (e.g if you work 4 days a week you get 20 days' annual leave).

Salary: The post is on our Programme Officer payscale, with gross annual fulltime salary between €36,111 and €41,349. The starting salary will depend on experience. Friends of the Earth also offer a contributory pension scheme after 6 months.

The Protection & Safeguarding of Children and Vulnerable Adults

Friends of the Earth Ireland has adopted a policy to protect and safeguard the welfare of young people. The post holder will be required to follow this policy at all times and any offer of employment may be contingent on Garda Vetting and Reference Checks. A copy of the organisations [Safeguarding and Child Protection Policy and Vetting Policy](#) is available for review on our website. This post is subject to Garda Vetting and the post holder will be required to undertake child protection training.

To Apply: Please send your CV (2-page max) with a cover letter (1-page max) outlining your motivation for applying to this position to jobs@foe.ie for the attention of Emma Jayne Geraghty – Head of Movement Building - **by midnight on April 1st, 2024** – please include the role title in the subject of your email. We expect to receive a high level of responses for this position, and therefore we will unfortunately not necessarily be in a position to respond to all candidates and can only guarantee a response to shortlisted candidates.

All documentation received by Friends of the Earth will be processed in accordance with the Data Protection Acts, 1988 and 2003 General Data Protection Regulation (GDPR; 2018). The information

will only be used by Friends of the Earth in the processing of job applications and for ongoing administrative purposes with job candidates.

