



**Friends of
the Earth**

Friends of the Earth is hiring an Energy Policy Officer

Closing date: 17 November 2021

About the organization

Friends of the Earth Ireland is a community at the heart of the growing movement here for a just world with zero pollution. And we provide the Secretariat for Stop Climate Chaos, the civil society coalition campaigning “to ensure Ireland does its fair share to tackle the causes and consequences of climate change”.

Friends of the Earth's mission is to campaign and build movement power to bring about the system change we need for a just world where people and nature thrive. We are trying to change the world on a shoestring and in the face of opposition from powerful vested interests. So we need committed, energetic people on our team. We work collaboratively to advance the organization's mission, vision and values. And we look out for each other as best we can.

We are a small, nimble organization. This means there'll be plenty of opportunities to learn and develop new skills. It also means you'll need to be flexible and you'll be expected to get stuck in and do whatever tasks are required to ensure that work is completed on time and to the highest standards possible. No matter what our role is in the organization, whenever we go back to the office we all take turns with routine office tasks from answering phones to putting out the bins.

About the role

Friends of the Earth Ireland is recruiting an Energy Policy Officer who will lead our policy analysis and advocacy related to the decarbonisation of the energy and heating sectors. This means focusing not only on Ireland's climate and energy commitments but also addressing the root causes of social and environmental injustice and prioritising support for the most vulnerable.

You will drive our policy development and advocacy work in support of our 'Faster and Fairer Climate Action', 'Power to the People' and 'No New Gas Campaigns' as set out in our Strategic Plan. You will be joining the staff team at a critical and exciting juncture, as the new climate law has come into force. The period ahead also sees the rubber meeting the road when it comes to Government implementation, particularly in terms of phasing out fossil fuels and delivering a major retrofitting programme to 2030. You will be line managed by Friends of the Earth's Head of Policy Change.

Responsibilities

1	Support Friends of the Earth's policy and advocacy work, including coordination and delivery of specific research on decarbonisation of heat, energy efficiency measures and phase out of fossil fuels.
2	Preparing research independently and developing draft policy positions and briefings and on various aspects of Irish energy policy and the Irish dimension of

	EU energy policy, and identifying opportunities for advocacy to achieve policy objectives.
3	Supporting political engagement and advocacy work; developing and maintaining relationships with Departmental and Oireachtas officials, party spokespeople and key TDs.
4	Developing and maintaining relationships with key policy collaborators and experts from Irish (and European) civil society and academic networks, in order to inform policy assessments, and develop policy proposals, expertise and campaign strategies.
5	Preparing and delivering information for the public/community groups in the form of plain English reports, conferences or learning events.
6	Supporting FoE's communications functions and preparing messages for traditional and social media

About you

Essential skills or experience:

- Demonstrated interest in social, global or environmental justice
- Experience in researching and developing policy positions or proposals
- Experience in developing or implementing advocacy or influencing strategies to achieve policy change
- Experience in coordinating or collaborating as part of civil society coalitions or diverse stakeholder groups
- Fluency in the English language.

Desirable skills or experience:

- Knowledge of energy policy in Ireland and/or Europe. This may include knowledge of policies relating to electricity or fossil gas, energy efficiency or impacts at household/community level.
- A clear understanding of and commitment to intersectional campaigns for climate justice
- Experience of the Irish legislative and policy-making system
- Experience in collaborative planning and organization of campaigns that involve some or all of the following tools: advocacy, online mobilization, public and supporter communications, and supporting grassroots activism
- Experience of public communications (e.g. preparation of articles, speeches, social media)
- Experience in dealing with actors from different backgrounds: such as decision-makers at high and working-level, politicians, NGOs, grassroots groups, civil society organisations, activists, researchers, media, etc.

Personal attributes and competencies:

- Commitment to the mission, vision and values of Friends of the Earth
- Ability to work with a diversity of people, communities, and cultures
- Ability to work on multiple projects and tasks at one time
- Ability to use initiative, think creatively and work independently

- Excellent time management and prioritisation skills
- High level of written and oral communications skills
- Familiarity with online productivity and collaboration platforms (e.g. MS Office, Dropbox, Slack, Wrike, Salesforce).
- Ability to respond quickly to external events and demands, from media and political system, while maintaining organisational priorities and goals.

Statement on Solidarity, Participation and Inclusion

A commitment to solidarity, participation and inclusion is one of the fundamental values of Friends of the Earth. We therefore endeavour to ensure that everyone, particularly marginalised and disadvantaged groups who might be affected by policy are considered and included in the conversation. We acknowledge our privilege as people working in an NGO and understand the fact that there may be barriers to participation. We strive to expand and diversify civic engagement, by creating spaces for everybody to participate and be included in activism and political change.

As part of this commitment to the values of solidarity, participation and inclusion we strongly encourage applications from those with identities under-represented in the environmental movement, for example: people of colour, LGBTQIA+ people, those seeking asylum or with refugee status, people with a disability, or people are who members of an ethnic minority.

Terms and Conditions

Conditions are according to Irish legislation including the legal ability to live and work in Ireland. Friends of the Earth Ireland adheres to Irish law that prohibits discrimination on basis of age, sexual orientation, marital status, birth, fortune, religious, philosophical or political beliefs, language, present or future state of health, disability, physical or genetic characteristics, sex, pregnancy, childbirth, maternity, change of sex, nationality, alleged race, skin colour, ancestry, national, ethnic or social origin.

The working language is English, but applicants are not required to be native speakers.

Contract duration: This is a 12-month contract. There is a six-month probationary period. Any decision on the future of the post will depend on organizational funding.

Hours per week: This is a full time post (35 hours per week). There is a possibility the organization would consider a proposal from the successful candidate to work 4.5 days a week or an absolute minimum of 4 days a week.

Location: The position is based in our office in Mount Street Upper in Dublin 2, however throughout the Covid pandemic and beyond we will continue to facilitate remote working as much as possible. The post-holder will need to be willing and able to be in Dublin for certain meetings and activities as required throughout the year.

Annual Leave: Full-time employees get 25 days paid annual leave a year. For part-time employees annual leave entitlement is calculated on a pro-rata basis (e.g if you work 4 days a week you get 20 days annual leave).

The Protection & Safeguarding of Children and Vulnerable Adults

Friends of the Earth Ireland has adopted a policy to protect and safeguard the welfare of young people. The post holder will be required to follow this policy at all times and any offer of employment may be contingent on Garda Vetting and Reference Checks. A copy of the organisations [Safeguarding and Child Protection Policy and Vetting Policy](#) is available for review on our website.

Salary: This post is on our Senior Programme Officer payscale. The starting gross annual fulltime salary will be between Step 1 €30,027 and Step 8 €41,279, depending on experience.

To Apply: Send your CV (2-page max) with a cover letter (1-page max) outlining your motivation for applying to this position to jobs@foe.ie by 23.59 on 17 November 2021 – please include the role title in the subject of your email. We regret to inform you that we may not in a position to respond to all candidates and can only guarantee a response to shortlisted candidates.

All documentation received by Friends of the Earth will be processed in accordance with the Data Protection Acts, 1988 and 2003 General Data Protection Regulation (GDPR; 2018). The information will only be used by Friends of the Earth in the processing of job applications and for ongoing administrative purposes with job candidates.